



# GRADUATE STUDENT AWARD APPLICATION – WINTER 2026

This document contains a list of required application materials, information, and tools you can use to construct an effective application. Descriptions listed by individual award can be found here: <https://www.biology.washington.edu/programs/graduate/fellowships-and-awards>. The descriptions include information about each award's intended use, maximum funding amount, and funding restrictions.

If you are applying for multiple award categories, please include a proposal for each category (i.e., applications for research funding and conference funding will be reviewed independently.)

- Research Funding
- Conference Funding

Application requirements:

- 1) **Basic, Personal Information (online)**
- 2) **Summary Questions (online).** These are intended for administrative purposes and will not be thoroughly reviewed by the award review committee. Please include all required information in your proposal.
- 3) **Specific required information (PDF):**

If you are applying for multiple award types, please include a proposal for each type. All proposals should be formatted with 1" margins, 12 pt. font, Times New Roman, and be no less than single spaced. **If the application exceeds the page limit, it will not be reviewed.**

- i. *If you are applying for research funding (including research-related travel)*, include a proposal that includes:
  - 1) A **one to two-page** description of the research you will be conducting (including figures, not references). **Review criteria:** How and why your research addresses an important problem? How will this award impact your progress toward your degree or career? Does the trainee have the appropriate training, mentorship, and tools to be successful?
  - 2) A **one-page of methods, budget, and budget justification.** Make sure to check the



specific grant you are applying to for the typical size of the awards. For research-related travel (ex., fieldwork or research-related lab visits/stays), include the location, dates, and purpose of your travel. The proposed budget and budget justification should include travel expenses and/or research supplies. (Remember to include such expenses as shipping costs and taxes.) For costs associated with travel, use the UW's travel rates, which can be found online: [www.washington.edu/admin/finserv/travel/](http://www.washington.edu/admin/finserv/travel/). Note that based on the donors' intents, regular living expenses (everyday food expenses, rent for your personal apartment, etc. – except for travel-related lodging/package costs) cannot be supported. **Please do not budget for food in your travel research budget** – if it is part of a package for lodging, indicate so on your application. ***Review criteria:*** Are the methods, analysis, and budget reasonable and do they match the aims?

3) A list of references/cited literature (on a separate page: no page limit).

ii. *If you are applying for conference funding*, include a **one-page** proposal that includes:

- 1) A description of the work you will present and of the proposed use of the funds. ***Review criteria:*** How and why your research addresses an important problem? How will this award impact your progress toward your degree or career? How and why the specific conference will contribute to your research, networking, and/or your progress toward your degree or career?
- 2) A budget and budget justification. ***Review criteria:*** Is your budget reasonable and matches the aims? Make sure to check the specific grant you are applying to for the typical size of the awards.

4) **Current CV (PDF)**

5) **Faculty Recommendation:** Please direct your advisor and/or another UW faculty member (as applicable) to the following website to submit their answers in support of your application towards your award(s): <https://forms.gle/Sc58vVQydanobZWT8>. Be sure to inform your faculty member of which award(s) you are submitting your application and how you plan to use your award, so that they can answer the questions on the Faculty Recommendation Form accurately.

Note that we no longer ask for a standard letter of support, but instead will ask for specific information, namely:

- 1) How this award will support your progress towards your degree
- 2) How they have supported your work in the past (past RA/fellowship quarters), and how they intend to support your work going forward.
- 3) If they support your pursuit of this award, noting any concerns.



# SUBMISSION INFORMATION

---

COMPLETE THIS ONLINE FORM: <https://forms.gle/V1Bw4dAPwNDyTCWp8>

Applications should be submitted as a SINGLE DOCUMENT (PDF):

- Files should be named with your *last name and first initial* (e.g., if your name is John Smith, you would name your file SmithJ.doc).
- Faculty Recommendations can be submitted directly by the faculty member via this online form: <https://forms.gle/Sc58vVQydanobZWT8>

ALL application materials must be received by **Friday, January 30<sup>th</sup>, 2026 by 4:00pm.**

**\*\*Late applications will not be accepted.**

## Winter Application Checklist:

- ☐ Proposal (*varying content depending on award type*)
- ☐ Current *Curriculum Vitae*
- ☐ Faculty Recommendation from Advisor and/or another UW faculty member (as applicable)

